

EFFECTIVE

April 1, 2018.

Subject(s)

1. References to ASCAP replaced with MiAIMS.
2. References to Independent Living Services (LILS) replaced with Home Help.
3. References to adult services specialist replaced with adult services worker.
4. References to providers replaced with caregiver.
5. Reference of Contract & Payment express (C&PE) replaced to SIGMA.
6. Procedural changes with W-2s process for corrections, replacement and returns.

1) Reference to
ASCAP replaced
with MiAIMS

ASM 140, ASM 145, and ASM 146

All references to Adult Services Comprehensive Assessment Program (ASCAP) have been changed to Michigan Adult Integrated Management System (MiAIMS).

Reason: Implementation of MiAIMS and discontinuation of ASCAP.

2) Reference to ILS
replaced with Home
Help.

ASM 140, ASM 145, and ASM 146

All references to independent living services (ILS) have been updated to home help.

Reason: Developing consistence in terminology between DHS and DCH now that both departments are part of MDHHS.

3) References to
Adult Services
Specialist to Adult
Services Worker

ASM 140, ASM 145, and ASM 146

All references to adult services specialist have been changed to adult services worker (ASW).

Reason: Updating manual item.

4) Reference to
provider replaced
with caregiver.

ASM 140, ASM 145, and ASM 146

All references to provider have been changed to caregiver.

Reason: Updating glossary terms.

5) Reference to
C&PE replaced with
SIGMA

ASW 140

All references to Contact & Payment Express (C&PE) have been changed to Statewide Integrated Governmental Management Applications (SIGMA).

Reason: Implementation of SIGMA and discontinuation of C&PE.

6) Procedural
changes to W-2s

ASM 146

Changes in processing W-2 corrections, request for duplicate and returned W-2s have been outlined.

Reason: Process of W-2 being handled by three separate departments under MDHHS.

MANUAL
MAINTENANCE
INSTRUCTIONS

Changed Items ...

[ASM 140](#)

[ASM 145](#)

[ASM 146](#)